

BID DOCUMENT FOR THIRD PARTY AUDIT OF PROCURED WHEAT IN 2024-25

1. GENERAL

1.1 Introduction

1.1.1 Pakistan Agriculture Storage & Services Corporation Ltd. (PASSCO) is a Public Limited Company (unlisted) working under the administrative control of M/o National Food Security & Research, Islamabad, having its registered Head Office in Lahore. PASSCO invites sealed proposals from eligible Chartered Accountant Firms for Third Party Audit of Quality & Quantity of Wheat procured by PASSCO as per “Annex A” for the current food year 2024-25.

1.1.2 Bidding shall be conducted under Rule 36(b) of PPRA Rules “Single Stage Two Envelope Procedure”. Each bid shall comprise of a separate **Technical proposal** and **Financial Proposal**. All bids received shall be evaluated in the manner prescribed in the bidding document.

1.2 NEED OF THIRD PARTY AUDIT

1.2.1 During the year **2024-25**, PASSCO procured a quantity of **1.800 MMT** of indigenous wheat as per specifications given at “Annex-F”, a Third Party Audit is required to ascertain the quantity and quality of the wheat procured by PASSCO through Farmers.

1.2.2 PASSCO is inviting Request for bids for Third Party Audit. Tender shall be conducted under Rule 36(b) of PPRA Rules i.e. “Single Stage Two Envelope Procedure”. Each bid shall comprise of two separate envelopes containing Technical Proposal and Financial Proposal. All bids received shall be opened and evaluated in the manner prescribed in the bid documents.

1.2.3 Stock Position as on 19.05.2024 and 351,089 M.Tons is given at “Annex-G”.

1.3 INSTRUCTIONS TO THE FIRMS

A firm may be considered ineligible if:-

1.3.1 It is declared bankrupt or insolvent.

1.3.2 Legal proceeding are instituted against such firm involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property.

1.3.3 It is convicted by a final judgment of any offense involving professional conduct.

1.3.4 It is blacklisted and hence debarred due to involvement in corrupt and fraudulent practices or performance failure or breach of trust/ proposal securing declaration.

1.3.5 It is not registered with Income tax/ Sales tax department.

1.3.6 It has not attached specimen at **Annex-B** of bid documents.

1.3.7 It has not attached Certificate of Authorized representative.

1.4.1 SCOPE OF WORK

1.4.1.1 Audit to ascertain the quality and quantity of wheat procured by PASSCO for the Crop/ Food year 2024-25.

1.4.1.2 Firms shall submit bids online via EPADS PPRA, their offer with proper Indexing table/ page numbers and attach all the mandatory/ required documents as Annexures or Tagging format.

1.4.1.3 Bids submitted manually shall stand rejected.

1.4.2 QUALITY OF WHEAT PROCURED BY PASSCO FOR THE CROP/ FOOD YEAR 2024-25.

What is the evaluation of quality of wheat

1.4.2.1 Whether PASSCO has controls/ SOPs over the quality, quantity and moisture content of wheat being procured locally?

1.4.2.2 Whether specifications used for local purchases are in conformity with the specifications used by PASSCO for procurement of wheat?

1.4.2.3 Did PASSCO requisition for purchase of local wheat?

1.4.2.4 Whether PASSCO Experts inspected the local wheat before unloading.

1.4.2.5 What were the methods of stacking of wheat procured?

1.4.2.6 Whether fumigation/ spray were carried out after stacking of wheat as per SOP?

1.4.2.7 Whether wheat procured was preserved as per SOP?

1.4.3 QUANTITY OF WHEAT

1.4.3.1 What is the overall quantity of wheat purchased by PASSCO (local) during 2024-25?

1.4.3.2 Whether the quantity procured through farmers was accurately weighed at the Weighbridge of the Recipient PASSCO Center?

1.5 SOURCE OF FUNDS

The procuring agency "PASSCO" will arrange needed funds to meet its requirements from its own resources.

2. COST OF PROPOSAL

The firms shall bear all costs associated with the preparation and submission of its documents, while PASSCO, in no case shall be responsible (traveling, lodging) or liable for those costs, regardless of the conduct or outcome of the proposal process.

3. CLARIFICATIONS OF BID DOCUMENTS

A prospective firm requiring any clarification(s) may notify to PASSCO or an Officer authorized on its behalf in writing. The PASSCO or concerned Officer authorized on its behalf will respond to any request for clarification, which is received well before (**05 working days**) to the deadline set forth for the submission of proposals. Copies of PASSCO reply will be forwarded to prospective firms (if not already clarified in the proposal documents or deemed necessary for the firm).

4. AMENDMENT OF BID DOCUMENTS

4.1 At any time prior to the deadline for submission of bids, the PASSCO may, for any reason, whether at its own initiative or in reply to a clarification requested by a prospective firm modify the bid documents by issuing addendum.

4.2 Any addendum thus issued shall form integral/ eternal part of the bid documents. To afford firm reasonable time frame in which to take an addendum into account in preparing its bid, the PASSCO may at its discretion extend the deadline for submission of bids.

5. LANGUAGE OF DOCUMENTS

5.1 Bid documents and related correspondence will always be in the English language.

5.2 The bid should have a covering letter on printed letterhead of the firm. All pages of the proposal shall be initialed/ signed and shall bear official seal of the person(s) authorized to sign/ endorse the bid.

5.3 All relevant technical literature in English language should be attached with the bid.

6. COST

6.1 The offered cost should be quoted in Pak Rupees.

6.2 The cost quoted should be firm, final, comprehensive and clearly written/ typed without any ambiguity.

6.3 The cost should include all the government applicable taxes, as per prevailing taxation rates of Provincial/ Federal Governments etc. (e.g. GST, Income Tax, and Withholding Tax, any Federal/ Provisional tax etc.) as per **Annex- A**.

6.4 The cost shall remain the same till completion of task.

6.5 The firm shall deem to have obtained all related information as to the requirements thereto, which may affect the offered cost if required.

7.

BID SECURITY

- 7.1 The firm shall furnish bid security amounting to **Rs.100,000/- (Rupees: One Hundred Thousand only)** as per Rule 25 of PPRA Rules in the form of Pay Order/ Demand Draft, Cashier's Cheque & Banker's Cheque in favour of the PASSCO. Cash, personal Cheque, Call Deposit Receipt (CDR)/ Security Deposit Receipt (SDR) will not be accepted as bid security.
- 7.2 Any bid not accompanied by required bid security shall be rejected by the PASSCO as non-responsive.
- 7.3 The bid security of the unsuccessful firms will be returned upon award of contract to the successful firm or on expiry of validity of bid supported by a formal request on firm's letterhead duly signed. The bid security of firms can be returned earlier if supported by a formal request on firm's letterhead duly signed.
- 7.4 The bid security may be forfeited/ confiscated if:
 - 7.4.1 If a bidder withdraws his bid during the period of bid validity.
 - 7.4.2 If the bidder does not accept the correction of his bid price.
 - 7.4.3 In the case of a successful bidder, if he fails to furnish the required performance security or failed to sign agreement within 15 days.
 - 7.4.4 If the bidder fails to fulfill the mandatory requirements upon which he has given certificates/ affidavits etc.

8.

VALIDITY OF BIDS

All bids shall remain valid for a period of Sixty (60) days from the date of opening of such bids.

9.

CLARIFICATIONS/ CORRECTIONS OF BIDS

- 9.1 To assist in the examination, evaluation and comparison of the bids, the committee at its discretion may ask the firm for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the cost or substance of the proposal shall be sought, offered or permitted.
- 9.2 Arithmetical errors will be rectified on the following basis:-
 - a. If there is a discrepancy between unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a mistake in addition/ totaling that can be corrected.
 - b. If the firm does not accept the corrected amount of offered cost, his bid will be rejected and his bid security will be forfeited.

10.

RESPONSIVENESS OF BIDS

- 10.1 The valid Bid Security is submitted.
- 10.2 The bid is valid for required period.
- 10.3 The bid prices are firm during its validity and inclusive of all government applicable taxes, duties etc. on "work/ assignment done" basis.
- 10.4 Compliance to all important terms and conditions of this bid document on specified formats.
- 10.5 The bidder is eligible for bidding and possesses the requisite experience.
- 10.6 The bid does not deviate from basic requirements.
- 10.7 The bidder must attach valid bank statement for last three (03) years showing financial stability of the firm.
- 10.8 The bid is generally in order etc.
- 10.9 The bidder submitted all mandatory/ requisite documents as mentioned in the bid document.
- 10.10 Via submission EPADS-PPRA.

11. DEADLINE FOR SUBMISSION OF BID DOCUMENTS.

- 11.1 The bids shall be submitted online via EPADS PPRA website up to **1030 Hours** on **05.06.2024** or as specified in the advertisement/ website of EPADS, PPRA/ PASSCO. Bids will not be accepted/ entertained, received through Hard copy, Courier, e-mail or Fax.
- 11.2 Bid can only be submitted on the duly purchased “Bid Form” **alongwith original cash receipt of bidding documents issued by PASSCO.**
- 11.3 Bids not complying with the conditions/ instructions regarding submission of bids or submitted conditionally are liable to rejection.

12. TECHNICAL PROPOSAL/ BID SHALL CONSIST/ INCLUDES:-

The firms which meet the following minimum requisite criteria will be considered as qualified:-

- 12.1 Application/ Letter of Intent for participation in tendering process.
- 12.2 Copy of Income Tax/ Sale Tax Registration (if required).
- 12.3 Firm must have office in Lahore to handle the assignment, with Phone numbers/ address.
- 12.4 Affidavit on Stamp Paper of **Rs.200/-** that the firm is not blacklisted by any Government/ Semi Government Department as per **Specimen at Annex-B.**
- 12.5 Noncompliance to the same may result in immediate termination of “**Acceptance Letter/ Agreement**” leading to forfeiture of bid security/ performance security and blacklisting of firm as per **Specimen at Annex-C.**
- 12.6 Firm having valid experience of successful completion of similarly services for last three (03) years with necessary documentary proof.
- 12.7 Bidder to provide the audited financial statements for the last three (03) years duly signed by any chartered accountant firm.
- 12.8 Experience of Third Party Audit of at least 05 Public Interest Entities during last 03 years. Greater experience will be preferred with necessary documentary proof.

Note: Aggregate marks obtained less than 50 will lead to technical disqualification of the bidder. Furthermore, marks obtained less than 50 % against each technical requirement will also lead to technical disqualification of the bidder. Bidders will be ranked on the basis of their obtained marks. Moreover, if two technically qualified bidders quote the same rate then the bidder with highest marks in technical evaluation will be considered as more advantageous.

13. FINANCIAL PROPOSAL/ BID SHALL CONSIST/ INCLUDE OF:-

- 13.1 The bidding documents are duly signed and stamped by the bidder.
- 13.2 The price/ rate quoted should be firm, final, and clearly written/ typed without any ambiguity.
- 13.3 The bid price should include all the government applicable taxes, duties etc. as per prevailing taxation rates of Provincial / Federal Governments etc. (e.g. GST, Income Tax, and Withholding Tax, any Federal / Provisional tax, duty, levy etc.) as per **Annex-A.**
- 13.4 The firm shall quote their cost as per prescribed “Bid Form”. Pay Order/ Demand Draft/ Banker’s Cheque and Cashier’s Cheque amounting to **Rs.100,000/-** as bid security in favour of PASSCO (Rule 25 of PPRA Rules). Cash, Personal Cheque, Call Deposit Receipt (CDR) / Security Deposit Receipt (SDR) will not be accepted as bid security.
- 13.5 E-mailed or faxed bids will not be accepted/ entertained.
- 13.6 Any bid received physically and after due date and time of bid opening will not be opened and be returned to bidder on his written request.

14. OPENING OF BID

- 14.1 The bidders shall submit the bid online via EPADS PPRA **by 1030 hours on 05.06.2024.**
- 14.2 PASSCO’s relevant committee (i.e. Tender Committee) will open the bids through EPDAS-PPRA technical proposal at **1100 Hours** on **05.06.2024** in the presence of company’s authorized representatives who choose to be present at PASSCO Head Office Lahore at scheduled date and time
- 14.3 Date and time for opening of financial proposal will be intimated to technically qualified bidders at later stage.
- 14.4 Bids will be entertained in the light of Rule 12 (2) of PPRA Rules.

- 14.5 Technical Proposal & Financial Proposal of technically qualified bidder will be entertained in the light of Rule 36(b) of PPRA Rules that is Single Stage – Two Envelope Procedure.
- 14.6 The relevant committee will resolve any issue raised by the bidders on the spot. Any issue related to the proceeding after the same have concluded, shall not be entertained verbally or in writing.
- 14.7 The PASSCO reserves the right to reject all bids as per PPRA Rule 33 (1).

15. EVALUATION OF BIDS

- 15.1 A bid determined as non-responsive will be rejected and will not subsequently be made responsive by the bidder by correction of the non-conformity.
- 15.2 The relevant Technical Evaluation Committee will evaluate the bids in the light of terms and conditions of bidding documents.
- 15.3 It will be examined in detail whether the items offered by the company complies with the technical specifications as provided in this bidding documents. For this purpose, the company's data will be compared with the bidding documents eligibility and evaluation criteria along with visit to company facilities/ offices for physical inspection at any time by the PASSCO Officers, if required.
- 15.4 It will be examined in detail whether the documents comply with the conditions of the tender documents. It is expected that no major deviation/ stipulation shall be taken by the company/ firm.
- 15.5 Any minor informality or non-conformity or irregularity in the documents, which does not constitute a material deviation, may be waived by Tender Committee (if deemed appropriate), provided such waiver does not prejudice or affect the relative ranking of any other bidder.

16. PROCESS TO BE CONFIDENTIAL

- 16.1 No firm shall contact PASSCO on any matter relating to its bidding process from the time of opening of bid till its finalization.
- 16.2 Any effort by a firm to influence PASSCO in the evaluation, comparison or selection, decision may result in the rejection of its bid.

17. TECHNICAL EVALUATION COMMITTEE (TEC)

- 17.1 The Technical proposal submitted by the firm will be evaluated against the aforementioned technical requirements by a Technical Evaluation Committee (TEC) constituted by Commercial Wing.
- 17.2 Furthermore, the Committee will take all appropriate measures/ actions as deemed fit to complete the assigned task.
- 17.3 All the information regarding the technical evaluation shall be kept confidential (as per rule 41 of PPRA Rules) until the time of announcement of respective evaluation reports.

18. AWARD CRITERIA & PASSCO's RIGHT

- 18.1 The PASSCO reserves the right to accept or reject any submitted proposal, as per PPRA Rules, 2004 and to annul the proposal process and reject all proposals, at any time prior to award of order, without thereby incurring any liability to the affected firms or any obligation to inform the affected firms of the grounds for the PASSCO's action.
- 18.2 The proposal will be awarded to the successful firm with **most advantageous proposal (Rule 38 of PPRA Rules, 2004)** provided that such firm has been determined to be technically qualified. The selected firm will have to furnish a performance guarantee 10% of the proposal value valid till completion of proposal (as per rule 39 of PPRA Rules).
- 18.3 In case the contractee contracted the work of same nature as PASSCO to any other public agency on lower rate, during the currency of agreement with PASSCO, the contractor will have to pay the difference of cost to PASSCO.
- 18.4 The agreement will be signed on stamp paper worth **Rs.3,000/-** duly purchased in favour of PASSCO after fifteen (15) days from announcement of final evaluation report (Rule 35 of PPRA Rules, 2004).
- 18.5 Integrity Pact shall be printed on stamp paper worth **Rs.200/-** or more provided at the time of signing of agreement by the successful firm at **Annexure "D"**.

A

RESPONSIBILITIES**19.1 FIRM WILL BE RESPONSIBLE TO:-**

- 19.1.1 To have office and keep it in contact with PASSCO Commercial Wing regarding updating the assignment.
- 19.1.2 Ensure receipt of correct evaluation of quantity and quality of wheat procured.
- 19.1.3 Pay all applicable taxes, duties etc.
- 19.1.4 Submit final report prior to submission of bills along with all supporting documents including "completion certificate" to Commercial Wing, PASSCO Head Office on conclusion of the assignment.
- 19.1.5 Implement the terms and conditions of the bid in letter and spirit without failure. Any observation/ complaint on the performance of the firm/ non-implementation/ violation of the terms of the agreement shall be brought to the notice of designated officer of PASSCO.

19.2 PASSCO WILL BE RESPONSIBLE TO:-

- 19.2.1 To appoint a focal person for interaction with Audit firm along with all relevant record of respective wings.
- 19.2.2 Issue "**No Objection Certificate**" from the respective wings, for the release of security if the performance of firm is satisfactory after completion of the task.

20. PAYMENT.

- 20.1 Firm shall submit its bills on Firm Letter Head Pad, supported by necessary valid documents/ reports to Commercial Wing, PASSCO, Head Office, Lahore.
- 20.2 100% payment shall be made after submission/ production of bills within 15 days subject to the verification by the F&A Wing.
- 20.3 Firm shall submit the following documents along with covering letter duly signed and stamped: -
 - 20.3.1 Invoice for 100% of bill as per agreed cost.
 - 20.3.2 Sales Tax Invoices.
 - 20.3.3 Copy of Professional Tax Certificate.
 - 20.3.4 Copy of National Tax Certificate.
 - 20.3.5 Copy of signed agreement.
 - 20.3.6 Copy of award letter.
 - 20.3.7 Any other document(s) if required by PASSCO.

21. Risk and Cost on Default:-

- 21.1 If the firm fails to discharge its contractual obligations or proves to be incapable of successfully completing the contractual obligations/ non-implementation of any of the clauses and sub-clauses of this proposal documents, the same services will be carried out through any agency or firm at the entire risk and cost of the defaulting firm and the contractee (PASSCO) reserves the right to forfeits the security, rescind the agreement and imposes penalties mentioned in the proposal documents.
- 21.2 In this account, expenses/ expenditure incurred by PASSCO shall be recovered from the firm's pending bills, securities, performance money and through legal recourse.

22. All terms and conditions whatsoever embodied in advertisement / notice shall be integral part of this documents.

23. DEFAULT BY FIRM

- 23.1 If the firm fails to perform function relating to assignment or fails to comply with a valid instruction of the PASSCO, the PASSCO may give notice stating the default.
- 23.2 If the firm has not taken all practicable steps to remedy the default within **07 days** after receipt of PASSCO's notice, PASSCO may cancel the order and confiscate/ forfeit the performance security, further leading towards blacklisting of the firm.

4

24. **FORCE MAJEURE**

- 24.1 Force majeure shall mean any event, act or other circumstances or considerations not being an event, act or circumstances under the control of PASSCO or of the contractor i.e., Earthquake, Flood, or any other Severe Climatic circumstances and all events which are not under the control of the both parties like strikes, Sit-Ins, Lockdown situation, etc. which are beyond the control of the parties. Non-availability of vehicles, laborers and other ancillary material/ items or any other event leads towards clear negligence of the contractor shall not constitute Force majeure.
- 24.2 If by reasons of Force Majeure, the required assignment/ job/ task cannot be performed by the due date, then the date may be extended appropriately by MD, PASSCO in his sole discretion on case to case basis keeping in view all the circumstances and requirements.
- 24.3 The contractor shall not be liable for liquidated damages, forfeiture of its Performance Security, blacklisting for future bids, termination for default, if and to the extent of his failure/ delay in performance/ discharge of obligations is the result of an event of Force Majeure.
- 24.4 If a Force Majeure situation arises, the contractor shall, in writing serve a notice to PASSCO, indicating such condition and the cause thereof. Unless otherwise directed by PASSCO in writing, the contractor shall continue to perform under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

25. **Arbitration:**

In case of any difference or dispute between the parties arising out of this agreement or in the matter enumerated therein, the same shall be referred to the sole arbitration of the **Managing Director PASSCO** for the time being of Pakistan Agricultural Storage and Services Corporation Limited (PASSCO) or any person nominated by him whose award shall be final and binding on the parties to this agreement.

26. **Jurisdiction of Court:**

Regarding the issue of jurisdiction in case of litigation between parties thereto, the court at Lahore shall have the exclusive jurisdiction to entertain such dispute.

CERTIFICATE

I/WE DO HEREBY CONFIRM TO HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF PROPOSAL DOCUMENTS REGARDING PROVISION OF THIRD PARTY AUDIT AND ALL OTHER DETAILS CONTAINED IN THE PROPOSAL DOCUMENTS. I / WE THEREFORE, SIGN HEREUNDER AND EACH PAGE OF THE DOCUMENT IN TOKEN OF HAVING ACCEPTED ALL WHAT IS ELUCIDATED THEREIN.

Signature. _____

Name of Firm _____

Name of Transport Firm _____

Address _____

Stamp of the Firm _____

Telephone No Office _____

Mobile NO. _____

Fax No. _____ Email address _____

CNIC NO. _____ Income Tax _____

Registration _____

Sales Tax Registration Number _____

PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION LIMITED

I/WE HERE SUBMIT THE RATES FOR PROPOSAL OF THIRD PARTY AUDIT OF WHEAT INCLUSIVE OF ALL GOVERNMENT APPLICABLE TAXES, DUTIES INCLUDING LODGING, BOARDING, TRAVELING/ TRANSPORTATION AND ANCILLARY EXPENSES RELATING TO ASSIGNMENT, ETC. ON "WORK DONE" BASIS, WHEREAS, LABORATORY CHARGES WILL BE BORNE BY PASSCO ON ACTUAL BASIS:-

DETAIL OF WORK/ASSIGNMENT	Rate Inclusive of all government applicable taxes, duties etc. (Rs.)
Third Party Audit to ascertain the quality and quantity of wheat procurement crop 2024-25.	

Signatures _____

Name of firm _____ Phone No office _____

Mobile _____

Address _____

Detail of earnest Money. DD/Po _____ date _____

Amount _____ Bank & Branch _____

(Must be printed on Rs. 200/- Stamp Paper)

DEFAULT, INSOLVENCY AND BLACK-LISTING CERTIFICATE.**THE FIRM SHALL ATTACH HEREWITH AN AFFIDAVIT STATING THAT:-**

- a. CERTIFIED THAT I / WE HAVE NEITHER DEFAULTED OF ANY PROPOSAL / AGREEMENT OR IN LEGAL DISPUTE WITH ANY FEDERAL / PROVINCIAL / LOCAL GOVERNMENT NEITHER INCLUDING ITS DEPARTMENTS / BODIES / SUBSIDIARIES AND/OR ORGANIZATIONS / INSTITUTIONS IN LAST FIVE YEARS, NOR DECLARED INSOLVENT NOR BLACKLISTED BY ANY ONE OF THOSE ELUCIDATED ABOVE.
- b. FURTHER CERTIFIED THAT FIRM OR PARTNER THEREOF IN ANY OTHER NAME AND STYLE, HAVE NEVER BEEN DEFAULTED NOR CONVICTED, BY A FINAL JUDGEMENT OF ANY OFFENSE INVOLVING PROFESSIONAL CONDUCT NOR DECLARED INSOLVENT NOR BLACKLISTED, INVOLVED IN CORRUPTION AND CORRUPT PRACTICE, IN MALPRACTICE AND OR SMUGGLING ETC.
- c. IF, AT A LATER STAGE, AFFIDAVIT IS FOUND FABRICATED / FICTITIOUS, PROPOSAL PERFORMANCE SECURITY/ PERFORMANCE GUARANTEE ALREADY DEPOSITED MAY BE CONFISCATED / FORFEITED BY PASSCO.

M/S. _____

Name of Owner: _____

Contact Person: _____

Address: _____

Telephone #: _____

Mobile #: _____

Fax #: _____

Email: _____

Signature: _____

Dated: _____

Agency Seal: _____

ATTESTED BY NOTARY PUBLIC

PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION

(Must be Printed on Rs. 200/- Stamp Paper)**UNDERTAKING.**

IF DELIVERED, REQUIRED AND OFFERED SERVICES WERE FOUND SUBSTANDARD OR OF POOR QUALITY, THE ACCEPTANCE LETTER OF THE FIRM WILL BE IMMEDIATELY TERMINATED WITHOUT ASSIGNING ANY REASON AND PASSCO WILL HAVE BE RIGHT NOT TO MAKE ANY REFUND/ PAYMENT. FURTHER, THE PERFORMANCE/ BID SECURITY GIVEN BY THE FIRM WILL ALSO BE FORFEITED/ CONFISCATED AND THE BIDDER WILL BE DECLARED BLACK LISTED.

M/S. _____

Contact Person: _____

Address: _____

Tel #: _____ Mobile #: _____

Fax #: _____

Email: _____

Signature: _____ Dated : _____

Agency Seal:

ATTESTED BY NOTARY PUBLIC

INTEGRITY PACT
DECLARATION OF FEES, COMMISSION AND BREAKAGE ETC PAYABLE BY THE
SUPPLIERS OF GOODS, SERVICES, AND WORKS

The _____ hereby declares that it has not obtained or induced the procurement of any proposal, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it e.g. PASSCO, Ministry of National Food Security and Research, Government of Pakistan through any corrupt business practice.

Without limiting the generality of the foregoing, the _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a proposal, right, interest, privilege or other obligation or benefit in whatsoever form, from PASSCO, Ministry of National Food Security and Research, Government of Pakistan, except that which has been expressly declared pursuant hereto.

The _____ certifies that it has made and will make full disclosure of all agreements with all persons in respect of or related to the transaction with PASSCO, Ministry of National Food Security and research, Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any proposal, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PASSCO, Ministry of National Food Security and Research, Government of Pakistan under any law. Proposal or other instruments be voidable at the option of PASSCO, Ministry of National Food Security and Research, Government of Pakistan.

Notwithstanding any rights and remedies exercised by PASSCO, Ministry of National Food Security and Research, Government of Pakistan in this regard, the _____ agrees to indemnify fully PASSCO, Ministry of National Food Security and Research, Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PASSCO, Ministry of National Food Security and Research, Government of Pakistan in an amount equivalent to ten times the sum of any commission. Gratification, bribe, finder's fee or kickback given by the _____ aforesaid for the purpose of obtaining or inducing the procurement of any proposal, right, interest, privilege or other obligation or benefit in whatsoever form, from PASSCO, Ministry of National Food Security and Research, Government of Pakistan.

FOR AND ON BEHALF OF FIRM

Witness:-

1. _____

2. _____

TECHNICAL EVALUATION CRITERIA

Name of Party				
Sr No.	Technical Requirements	Designated Marks	Marks Obtained	Remarks
1	Firm having valid experience of successful completion of audit / consultancy of company / firm dealing in similarly bagged commodities with necessary documentary proof.	20		10 marks for each year maximum to 20 marks.
2	Bidder to provide the audited financial statements for the last three (03) years duly signed by any chartered accountant firm.	20		For first three years 10 marks, for 4 th year 15 marks and for 5 th year 20 marks.
3	Experience of Third Party Audit of at least 05 Public Interest Entities during last 03 years. Greater experience will be preferred with necessary documentary proof. Documentary proof of number of technical experts dealing in food grain on firm board.	10		05 marks for each expert.
4	Firm must have office in Lahore to handle business with documentary evidence.	10		10 marks for office at Lahore.
5	Firm must have professional qualified staff relating to having food grain experience with documentary evidence.	20		10 marks for each qualified staff member.
6	Category of the firm A or B	10		
7	Must hold "Satisfactory" QCR Rating issued by ICAP.	10		
Total		100		

Note:

1. Aggregate marks obtained less than 50 will lead to technical disqualification of the firm. Furthermore, marks obtained less than 50 % against each technical requirement will also lead to technical disqualification of the firm. Firms will be ranked on the basis of their obtained marks. Moreover, if two technically qualified firms quote the same rate then the firm with highest marks in technical evaluation will be considered as more advantageous.

2. Technical Evaluation Committee may ask/require documentary/bid clarification in accordance with rule 31 of PPRA Rules.

SPECIFICATIONS OF FAQ WHEAT TO BE PURCHASED

Sr. No.	Item of Refraction	Acceptance/ Permissible Limit	Rejection Limit
1.	Moisture Contents	10 %	Above 12 %
2.	Foreign Matters (dirt/dust & other non-edible matter)	0.5 %	Above 1 %
3.	Other Food Grains	3 %	Above 5 %
4.	Damaged & Shrivelled grains	3 %	Above 5 %
5.	Weavilled grain	Nil	-

Note:-

- a. If the black spot on the grain extends to the germinating end or exists on any other part of the grain, it will be got analysed from laboratory and classified accordingly.
- b. Broken grains will be treated as sound if they do not show any sign of injury or damage as a result of discoloration or moulds, fungi, over heating or insect attack etc.


General Manager (Field)



PASSCO HEAD OFFICE

11-Kashmir Road, Lahore.

Ph. No. 042-99201468

Fax No. 042-99201469

Email: passcoho@gmail.com

No. PASSCO/Field/Pro/2024/2728

Dated: 20/05/2024

The General Manager (Commercial),
PASSCO, Head Office,
Lahore.

Subject: THIRD-PARTY AUDIT TO ASCERTAIN THE QUALITY AND QUANTITY OF
WHEAT PROCURED BY PASSCO FOR CURRENT FOOD YEAR 2024-25

Kindly refer to your office letter No.345-A dated 15.05.2024.

The detail as desired vide above referred letter is as under:-

Sr. No.	Zones	Target (M.Tons)	Total Wheat Procured as on 19.05.2024	%	Remaining Quantity to be Procured
1	Hafizabad	210.000	158.575.400	76	51,424.600
2	T.T.Singh	50.000	32,768.750	66	17,231.250
3	Okara	60,000	51.892.800	86	8.107.200
4	Sahiwal	112.000	103.451.050	92	8.548.950
5	Burewala	101.200	77.822.850	77	23.377.150
6	Vehari	126.000	113.685.900	90	12.314.100
7	Khanewal	122.000	102.516.500	84	19.483.500
8	Multan	182.000	148.417.800	82	33.582.200
9	B/Nagar	237.800	195.746.100	82	42.053.900
10	Alipur	136.000	106.349.100	78	29.650.900
11	Khanpur	58.000	40.861.500	70	17,138.500
12	Layyah	95.000	83.834.500	88	11,165.500
Total (Punjab)		1,490,000	1,215,922.250	82	274,077.750
13	Khairpur	179.000	140,175.400	78	38.824.600
14	Hyderabad	57,000	38.282.050	67	18,717.950
Total (Sindh)		236,000	178,457.450	76	57,542.550
15	D.A. Yar	74.000	54.530.800	74	19,469.200
Total (Balochistan)		74,000	54,530.800	74	19,469.200
G. T O T A L		1,800,000	1,448,910.500	80	351,089.500

2. Furthermore. the above mentioned procurement based on assigned target and will be ^{confirmed} upon completion.

COMMERCIAL WING

GM

DGM/ CIO

Ghulam Bashir

General Manager (Field)

Copy to:-

1. The PSO to MD, PASSCO, HO, Lahore.
2. Master File.
3. Office copy.

IC Coord _____

IC Purchase-I _____

IC Purchase-II _____

IC Sale _____

D.No. 367 Date 20/5/24

IC Diary 8