

VEHICLE REPAIR/SPARES REQUISITION

Vehicle Regd.No. _____ Name of User _____
Make & Type _____ Designation _____
Model _____ Name of Driver _____
Meter Reading _____ Other _____

1 **DEFECT REPORT BY USER/DRIVER**

Signature of Driver: _____ Signature of User: _____

2 **INSPECTION / RECOMMENDATION BY FOREMAN/MECHANIC TPT CELL**

| Sr. No. | Replacement/Repair of Spare Parts /Labour charges etc. | Estimated Cost Rs. | Remarks |
|---------|--|--------------------|---------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| | TOTAL | | |

Sig. of Foreman: _____

3 Total repair/spares Expenditures of the Vehicle as per Record of TPT Cell, H.O. Lahore
Rs. _____ Up to _____ Signature: _____