

PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION LTD

Tender Notice for Provision of Transportation Services
Shifting of 5,000,000 Empty Jute Bags

1. Tender is invited from reputed firms and companies with minimum five years of relevant / commensurate experience for Shifting of Five Million (5,000,000) ± 10% Empty Jute Bags (in shape of Bale (300 bags) / Planda (25 bags) from following PASSCO Zones to Karachi, Bin Qasim, Gwadar Ports and PASSCO Godowns Korangi, Karachi, as on required basis:-

Sr.	Name of Zones		
1.	HAFIZABAD	10.	ALI PUR
2.	T.T.SINGH	11.	KHANPUR
3.	OKARA	12.	LAYYAH
4.	SAHIWAL	13.	KHAIRPUR
5.	BUREWALA	14.	HYDERABAD
6.	VEHARI	15.	DERA ALLAH YAR
7.	KHANEWAL	16.	CHARSADA
8.	MULTAN	17.	PASSCO GODOWNS KORANGI KARACHI
9.	BAHAWALNAGAR		

2. Bidders must quote minimum per empty Jute bags (1100 Grams) rate on delivered basis at Karachi, Bin Qasim, Gwadar Ports and PASSCO Godowns Korangi, Karachi, as on required basis. Separate rates should also be offered for transportation of empty jute bags from PASSCO Godowns Korangi, Karachi, to all three ports i.e Karachi, Bin Qasim and Gwadar. The rates offered should be inclusive of all taxes and duties, loading / unloading, handling at the destinations or any other charges incurred in arranging safety measures (against weather, theft/pilferage/accidental loss and or damage etc.) during operation, from forwarding end to consignee end etc.

3. Bids must be accompanied by earnest money @ 2% of quoted value in the shape of Pay Order/Demand Draft, Banker's cheque and Cashier's cheque only issued by any scheduled Bank in Pakistan in favour of PASSCO. Cash, Cheque, Call Deposit Receipt (CDR) and Security Deposit Receipt (SDR) will not be accepted as earnest money and offer will stand rejected. Successful bidder will be required to deposit an amount @ 5% to complete the 7% performance security.

4. Tender Documents containing detailed terms and conditions can be purchased from Manager (Cash), F&A Wing, PASSCO, Head Office, 11 Kashmir Road, Lahore on payment of Rs.2,000/- nonrefundable from 20.08.2020 to 04.09.2020 during working hours (0900 to 1700 hours).

5. Bids addressed to A/General Manager (Commercial) along with profile of the bidders should be dropped up to 1100 hours on 04.09.2020, in the tender box placed at PASSCO, Head Office, 11 Kashmir Road, Lahore and will be opened at 1130 hours on the same day in the presence of bidders or their authorized representatives, who may care to be present.

6. Firms having their own transport fleet will be preferred.

7. The validity period of offer shall be 30 days from the date of opening of tender

8. PASSCO management reserves the right to accept or reject any or all bids partially or wholly as per Rule 33 of PPRA Rules. This tender notice is also available at PASSCO Website www.passco.gov.pk and PPRA Website www.ppra.org.pk

A/General Manager (Commercial)
Pakistan Agricultural Storage & Services Corporation Limited (PASSCO)
Head Office, 11 Kashmir Road, Lahore
Phone No.042-99201461-62, Fax 042-99201329
Website: www.passco.gov.pk

AGRICULTURAL STORAGE AND SERVICES CORPORATION LIMITED
HEAD OFFICE 11- KASHMIR ROAD LAHORE

Tender Document (Revised)

TERMS & CONDITIONS FOR

PROVISION OF TRANSPORTATION SERVICES (EMPTY JUTE BAGS)

1- Rates shall be quoted on the basis of per Jute Bag {in shape bale (300 bags) / (Planda (25 bags))} for entire quantity of 5,000,000 $\pm 10\%$ empty jute bags (as per Annex-A) from Following PASSCO Zones (locations within Geographical boundaries of PASSCO zones) to Karachi, Bin Qasim / A.F. Marine Terminal, Gwadar Ports and PASSCO GODOWNS Korangi, Karachi, as required basis. Separate rates should also be offered for transportation of empty jute bags from PASSCO GODOWNS Korangi, Karachi, to all three ports i.e. Karachi, Bin Qasim / A.F. Marine Terminal and Gwadar. The rates offered should be inclusive of all taxes, duties, loading/unloading, handling at the destinations or any other charges incurred in arranging safety measures (against weather, theft / pilferage / accidental loss and/or damage etc.) for empty jute bags during transit, from forwarding end to consignee end:-

Sr.	Name of Zones		
1.	HAFIZABAD	9.	BAHAWALNAGAR
2.	T.T.SINGH	10.	ALI PUR
3.	OKARA	11.	KHANPUR
4.	SAHIWAL	12.	LAYYAH
5.	BUREWALA	13.	KHAIRPUR
6.	VEHARI	14.	HYDERABAD
7.	KHANEWAL	15.	DERA ALLAH YAR
8.	MULTAN	16.	PASSCO GODOWNS KORANGI KARACHI

- 2- The bid shall reach the office of A/General Manager (Commercial), PASSCO, Head Office, 11-Kashmir Road, Lahore, up to 11:00 am on 4th September 2020.
- 3- Bids should be submitted in sealed envelope containing necessary information regarding Invitation to Bid and warning message **“DO NOT OPEN BEFORE 4th SEPTEMBER 2020, AT 11:30 am”**.
- 4- The bid will be evaluated on the basis of average rates.
- 5- Opened, e-mailed or faxed tenders / bids will not be accepted / entertained.
- 6- Any bid received by PASSCO after the date and time of tender opening will be returned unopened to sender / bidder.
- 7- The bidders shall drop the tender complete in all respects duly signed in sealed envelope marked as **“Tender for Provision of Transportation Services regarding shifting of Empty Jute Bags”** in bold and legible letters to avoid confusion, in the tender box placed at Commercial Wing, PASSCO, Head Office, Lahore by 11:00 am on 4th September 2020.
- 8- PASSCO Tender Committee will open all bids at **11:30 am** on 4th September 2020 in the presence of parties, firms & companies’ owners or their authorized representatives who choose to be present at PASSCO, Head Office, Lahore at scheduled date and time.

9- Bids will be valid for 30x days from the opening date of this tender.

10- If bidder withdraws or amends the bid within validity period of the offer, his earnest money shall stand forfeited in favour of PASSCO.

11- Bids must be accompanied by earnest money @ 2% of average quoted value in the shape of Pay Order/Demand Draft, Banker's cheque and Cashier's cheque only issued by any scheduled Bank in Pakistan in favour of PASSCO. Cash, Cheque, Call Deposit Receipt (CDR) and Security Deposit Receipt (SDR) will not be accepted as earnest money and offer will not be accepted and stand rejected.

12. The successful bidder will have to deposit performance security @ 5% of average quoted value in addition to 2% already deposited along with the tender (Para-11) to complete 7% performance security

in the shape of Pay Order/Demand Draft, Banker's cheque and Cashier's cheque only issued by any scheduled Bank in Pakistan in favour of PASSCO as required. The agreement will be signed on stamp paper worth RS.1200/= duly purchased in favour of PASSCO within 3 (Three) working days from the issuance date of acceptance letter, failing which his Earnest Money shall be forfeited in favour of PASSCO. Bids not accompanied by the required 2% earnest money of average value in above said form shall not be considered.

13- Firm with their own transport fleet will be preferred.

14- Contractor will be responsible to:-

- a. Offer rate for shifting of entire quantity of Five Million Empty Jute Bags (5,000,000 ± 10%),
- b. Provide an affidavit on non-judicial stamp paper worth Rs.100/- attested by Oath Commissioner as per (Annexure – "B").
- c. Detail representatives at loading and unloading site for completion of documents with PASSCO Staff, both at originating and destination ends.
- d. Ensure adequate availability of sufficient trucks and labour capable of loading.
- e. Provide transport and handling facilities, to arrange shifting of Five Million Empty Jute Bags (5,000,000) ± 10% on daily basis including holidays from forwarding end.
- f. Ensure receipt of correct quantity, weight and quality of Five Million (5,000,000) ±10% Empty Jute Bags at loading points and delivers the same at consignee's end within 02 days from the date of lifting.
- g. Pay all applicable taxes, tolls, duties, and levies etc.
- h. Make payment to PASSCO against any loss to stocks during operation at following rates:-

(1)	Jute Bags	Rs.250/- per bag	Plus 10% penalty charges
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- i. Pay all charges of labour engaged at loading and unloading points.
- j. Submit the bills along with all supporting documents to Commercial Wing, PASSCO, Head Office, Lahore on weekly basis for Transportation services. PASSCO will make the

payment of bills within Fifteen (15) days of the receipt of bills after written confirmation from Field wing.

- k. Ensure that the stocks are expeditiously moved /shifted and are not unnecessarily delayed at forwarding end, in transit or at destinations to avoid deterioration, wear and tear of Empty Jute Bags.
- l. Deliver the Empty Jute Bags at consignee's end under his arrangements without any compensation for replacement of vehicle or diversion in case of road block or vehicle casualty or any matter arising at consignee end.
- m. Apply after completion of operational period of agreement/contract for the refund of security deposited; supported by NOCs issued by both the Forwarding's and Consignee's End after the last bill is paid by the contractee (PASSCO).
- n. Manage entire range of activities from lifting of empty jute bags from Despatching points and unloading at PASSCO Godowns Korangi Karachi and ports.
- o. Keeping in view the distances and to avoid the chance of manipulation, the rate for Gwadar port **MUST** not be less than Karachi port or Bin Qasim /A.F. Marine Terminal port.

15- Any claim on account of any vehicle being returned empty, fluctuation in transportation/fuel charges/rates, nationally and or internationally, which may occur out of any cause, shall be not entertained.

16- If the contractor fails to discharge his contractual obligations and/or proves to be incapable of successfully completing the contractual obligations/non-implementation of any of the sub-clauses of clause 14, the same services will be carried out through any other agency or contractor at the entire risk and cost of the defaulting contractor, and the contractee (PASSCO) reserves the right to rescind the agreement, forfeit the security and impose penalties mentioned in the tender.

17- Performance security shall be refunded on successful completion of work awarded to the contractor subject to the confirmation by concerned wings/cells that there was nothing outstanding against the contractor.

18- The bidder will have to attach following documents along with bid:-

- a. Copy of registration of firm.
- b. Computerized National Identity Card.
- c. National Tax Number and General Sales Tax Registration Number /Certificate issued by FBR.
- d. Proof of similar jobs done during last five years.
- e. Partnership Deed and Power of Attorney, where applicable.
- f. Detail of pre-qualification if done during the last five years with other Government Departments, other companies or firms, where applicable.

19- PASSCO will be responsible to:-

- a. Establish offices and appoint sufficient managerial and supervising staff at all posts / ports with telephone or fax facilities to co-ordinate with the contractor and different government offices for proper forwarding and receiving of empty jute bags stocks/store.
- b. Make arrangements for adequate empty jute bags available as per allocation at forwarding end.
- c. Get the acknowledgement on Dispatch Reports from the contractor or his representative at the forwarding ends.
- d. Implement the terms and conditions of the contract in letter and spirit without fail. Any observation/ complaint on the performance of the contractor/non-implementation /violation of the terms of the agreement shall be brought to the notice of designated officer of PASSCO.
- e. Issue "No Objection Certificate" for the release of security if the performance of contractor is satisfactory.

20- Contractor shall submit his bills on Company's Letter Head Pad, supported by original acknowledged DRs and original truck bilties, after being acknowledged by the consignee to Commercial Wing, PASSCO, Head Office, Lahore on weekly basis.

21- Currency of contract will be till completion of process of shifting of 5,000,000 $\pm 10\%$ Empty Jute Bags to Karachi, Bin Qasim / A.F. Marine Terminal, Gwadar Ports and PASSCO Godowns Korangi, Karachi and from PASSCO Godowns Korangi, Karachi to all ports/terminal.

22- PASSCO Management reserves the right to accept or reject any or all Bids, partially or wholly as per PPRA Rule 33.

23- Each page of the tender documents will be signed by tenderer appending full signatures.

24- Tender must be submitted on the prescribed Tender Form only. Tender on letter-head pad of the firm, companies or telegraphic offers or through any electronic media, will not be considered. Tenders not complying with the conditions/instructions regarding submission of bids or submitted conditionally are liable to rejection.

25- **Force Majeure**

- a. Force majeure shall mean any event, act or other circumstances or considerations not being an event, act or circumstances under the control of PASSCO or of the Individual, Firm, Company i.e., Earthquake, Flood, or any other Severe Climatic circumstances. Non-availability of vehicles, laborers and other ancillary material/items or any other event leads towards clear negligence of the firm shall not constitute Force majeure.
- b. If by reasons of Force Majeure, the required assignment / job / task cannot be performed by the due date, then the date may be extended appropriately by PASSCO on case to case basis keeping in view all the circumstances and requirements.
- c. The firm shall not be liable for liquidated damages, forfeiture of its Performance Security, blacklisting for future tenders, termination for default, if and to the extent of his failure / delay in performance /discharge of obligations is the result of an event of Force Majeure.

- d. If a Force Majeure situation arises, the Individual, Firm, Company shall, by written notice served on PASSCO, indicate such condition and the cause thereof. Unless otherwise directed by PASSCO in writing, the firm shall continue to perform under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

26- **Arbitration:**

In case of any difference or dispute between the parties arising out of this contract agreement or in the matter enumerated therein, the same shall be referred to the sole arbitration of the Managing Director PASSCO for the time being of Pakistan Agricultural Storage and Services Corporation Limited (PASSCO) or any person nominated by him whose award / decision shall be final and binding on the parties to this contract agreement.

27- **Jurisdiction of Court:**

Regarding the issue of jurisdiction in case of litigation between parties, the court at Lahore shall have the exclusive jurisdiction to entertain such dispute.

28. All terms and conditions whatsoever embodied in advertisement / notice shall be integral part of this documents.

29. For any query please contact A/GM (Comm) PASSCO, Head office, Lahore personally or on telephone No. 042-9201466/9201329.

CERTIFICATE

I/WE DO HEREBY CONFIRM / AFIRM TO HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS FOR PROVISION OF TRANSPORTATION SERVICES WITH REPSECT TO SHIFTING OF 5,000,000 $\pm 10\%$ EMPTY JUTE BAGS TO KARACHI, BIN QASIM / A.F. MARINE TERMINAL, GWADAR PORTS AND PASSCO GODOWNS KORANGI, KARACHI, FROM PASSCO DESIGNATED ZONES / LOCATIONS (LOCATIONS WITHIN GEOGRAPHICAL BOUNDARIES OF PASSCO ZONES) AND FROM PASSCO GODOWNS KORANGI, KARACHI, TO ALL THREE PORTS I.E KARACHI, BIN QASIM / A.F. MARINE TERMINAL AND GWADAR. AND ALL OTHER DETAILS CONTAINED IN THE TENDER DOCUMENTS. I/ WE THEREFORE, SIGN HEREUNDER AND EACH PAGE OF THE DOCUMENTS IN TOKEN OF HAVING ACCEPTED ALL WHAT IS ELUCIDATED THEREIN.

Signature of tenderer _____

Name of person and Designation _____

Name of Firm _____

Address. _____

PAKISTAN AGRICULTURAL STORAGE AND SERVICES CORPORATION LIMITED
HEAD OFFICE 11 KASHMIR ROAD LAHORE.

Annexure – “A”

BID FORM

PROVISION OF TRANSPORTATION SERVICES (EMPTY JUTE BAGS)

1. Reference your advertisement which appeared in the daily _____ dated _____, i/we offer the following rate for shifting of 5,000,000 $\pm 10\%$ Empty Jute Bags from following PASSCO zones/locations (Geographical boundaries of PASSCO zones) to Karachi, Bin Qasim / A.F Marine Terminal and Gwadar ports as per Term and Conditions given in the tender documents. The rates offered should be for entire quantity inclusive of all taxes, toll, duties, loading/unloading, handling at the destinations or any other charges incurred in arranging safety measures (against weather, theft / pilferage / accidental loss and or damage etc.) for empty jute bags during transit / operation, given in Tender Documents. Offer less than 5,000,000 $\pm 10\%$ empty jute bags, shall be stood rejected:-

Sr.	Name of Zones		
1.	HAFIZABAD	9.	BAHAWALNAGAR
2.	T.T.SINGH	10.	ALI PUR
3.	OKARA	11.	KHANPUR
4.	SAHIWAL	12.	LAYYAH
5.	BUREWALA	13.	KHAIRPUR
6.	VEHARI	14.	HYDERABAD
7.	KHANEWAL	15.	DERA ALLAH YAR
8.	MULTAN	16.	PASSCO GODOWNS KORANGI KARACHI

2. I/We hereby quotes hereunder rates for entire quantity inclusive of all taxes, toll, duties, loading/unloading, handling at the destinations or any other charges incurred in arranging safety measures (against weather, theft / pilferage / accidental loss and or damage etc):- **Detail working at Annex – “A-1”.**

Description	Quantity		Rate PKR	Total Amount PKR	Rate in Words
	Actual	Offered			
Empty Jute bags (1100 Grams Weight)	5,000,000 Empty Jute Bag				
Grand Total:					
2% Earnest / Bid money of quoted amount on average basis					

Note: *Bids will be Evaluated on the Basis of Average Rate.

3. I/We have thoroughly read the General Terms and Conditions of the tender and accept the same.

4. In token of having accepted the conditions in full, I/We have signed each page of the tender documents.

Note:

I/we have attached herewith “**Cash Receipt**” issued by PASSCO in consideration of sale of Tender/Bidding Documents. If the same is not found attached, I/we do hereby declare, admit, commit and affirm that PASSCO has the right to reject our bid and confiscate / forfeit our bid security / earnest money.

Yours faithfully,

Endorsement of Earnest Money.	Signature _____
	CNIC Number _____
Pay Order/Draft No. _____	Name of Firm/Company _____
Dated. _____	NTN No. _____
Amount Rs. _____	Name of person. _____
	Address _____
Bank. _____	Phone No. _____ Mobile _____
Fax No. _____	E-Mail _____ Date: _____

Rate Per Bag on Delivered Basis at Destinations inclusive of all Taxes, Tolls, Duties etc. (Amount in Rs.)										
Sr.	Name of Despatching Zones	Tentative Allocation of Empty Jute bags	Karachi		Bin Qasim/ A.F Marine Terminal		Gwadar		PASSCO Korangi Godowns Karachi	
			Rate per bag	Total Value	Rate per bag	Total Value	Rate per bag	Total Value	Rate per bag	Total Value
			a	f = (a*b)	c	g = (a*c)	d	h = (a*d)	e	j = (a*e)
1	Hafizabad	950,000								
2	T.T Singh	120,000								
3	Okara	100,000								
4	Sahiwal	145,000								
5	Burewala	120,000								
6	Vehari	115,000								
7	Khanewal	150,000								
8	Multan	150,000								
9	Bahawalnagar	175,000								
10	Alipur	845,000								
11	Khanpur	370,000								
12	Layyah	275,000								
13	Khairpur	750,000								
14	Hyderabad	90,000								
15	Dera Allah Yar	645,000								
	Total	5,000,000								

16	Passco godowns korangi karachi			k		l		m

*All figures are tentative. PASSCO can alter allocations to zones anytime during the currency of the contract / operation suting its operational and administrative requirements.

PASSCO Zones to PASSCO Godowns Korangi Karachi and Ports	*Average Value of (f+g+h+j/4)	
	2% bid money (Average Value * 2%)	

PASSCO Korangi Godowns to Ports	*Average Value (k+l+m/3)	
	2% bid money (Average Value * 2%)	

Note: *Bids will be Evaluated on the Basis of Average Rate .

(Must be Printed on Rs. 100/- Stamp Paper)

BLACK-LISTING CERTIFICATE .

THE BIDDER SHALL ATTACH HERewith AN AFFIDAVIT STATING THAT

- a. CERTIFIED THAT I/WE HAVE NEITHER DEFAULTED OF ANY CONTRACT / AGREEMENT WITH ANY FEDERAL / PROVINCIAL / LOCAL GOVERNMENT NEITHER INCLUDING ITS DEPARTMENTS / BODIES / SUBSIDIARIES AND/OR ORGANIZATIONS / INSTITUTIONS IN LAST FIVE YEARS, NOR BLACKLISTED BY ANY ONE OF THOSE ELUCIDATED ABOVE.

- b. FURTHER CERTIFIED THAT FIRM OR PARTNER THEREOF IN ANY OTHER NAME AND STYLE, HAVE NEVER BEEN BLACKLISTED, INVOLVED IN CORRUPTION AND CORRUPT PRACTICE, IN MALPRACTICE AND OR SMUGGLING ETC.

- c. IF, AT LATER STAGE, AFFIDAVIT IS FOUND FABRICATED / FACTIOUS, BID/EARNEST MONEY AND OPERATIONAL/SECURITY/ PERFORMANCE MONEY ALREADY DEPOSITED MAY BE CONFISCATED / FORFEITED BY PASSCO.

M/S. _____

Name of Owner of firm: _____

Contact Person: _____

Address: _____

Telephone #: _____ Mobile #: _____ Fax #: _____

Email: _____

Signature: _____ Dated: _____

Agency Seal:

ATTESTED BY NOTARY PUBLIC