

EXTRACTS OF MINUTES OF THE 116TH MEETING OF PASSCO's
BOARD OF DIRECTORS, HELD ON 25TH JULY 2014

1. The 116th meeting of PASSCO Board of Directors was held on 25th July, 2014 at 1030 hours in the Committee Room of PASSCO, Head Office, Lahore. Following attended:-

a.	<u>Mr. Seerat Asghar Jaura,</u> Secretary NFS&R, Islamabad.	Chairman
b.	<u>Mr. Kamran Rasool,</u> Group Head CSR & Security MCB Bank Limited, Lahore.	Director
c.	<u>Mr. Mubashar Maqbool,</u> Head - Commercial Banking, Habib Bank Limited, Karachi.	Director
d.	<u>Mr. Muhammad Khalid Zia,</u> A/Executive Vice President, Zarai Taraqati Bank Limited, Islamabad.	Director
e.	<u>Mr. Naweed Sharif</u> Regional Corporate Head United Bank Limited Lahore.	Director
f.	<u>Mr. Allah Nawaz,</u> Research Officer(CF-C), Finance Division Islamabad.	Rep from MINFIN
g.	Mr. Tariq Masud Capt (Retd)	Managing Director PASSCO
h.	Mr. Emad Nazir Ahmed	Company Secretary

2. The meeting commenced with the recitation from Holy Quran.

3. Leave of absence was granted to Mr. Khurram Saeed Naik, Senior Vice President, National Bank of Pakistan, Karachi.

4. The Board of Directors unanimously recorded their deep gratitude for the valuable services/ contributions and support to PASSCO rendered by the following Ex-Directors:-

- a. Mr. Muhammad Asghar, Ex-SEVP/Group Executive Special Assets Management & Advisor to the President & CEO, UBL.
- b. Mr. Pervaiz Akhtar, Ex-Joint Secretary/ Financial Advisor, NFS&R.
- c. Lt Col (R) Raja Muhammad Youns, Ex-Acting Managing Director, PASSCO.

5. All the Board Members appreciated the efforts/ achievements made by the Managing Director PASSCO, in a short span of time, i.e since 07-04-2014.
6. Mr. Naweed Sharif, Regional Corporate Head has been nominated by United Bank Limited to act as Director on PASSCO Board of Directors.
7. Finance Division, Government of Pakistan has nominated Mr. Allah Nawaz, Research Officer(CF-C) to represent on 116th meeting of PASSCO's BOD.
8. The Board welcomed the nomination and accepted the above Directors on PASSCO Board of Directors.

DECISION OF THE BOARD OF DIRECTORS – 116TH MEETING

9. The Board of Directors considered and deliberated the agenda points of 116th meeting of Board of Directors at length and resolved to :-
 - a. "Approve the appointment of Mr. Tariq Masud Capt (Retd) as Managing Director, Pakistan Agricultural Storage & Services Corporation Limited (PASSCO) with effect from 07-04-2014 and until further orders."
 - b. "Ratify the appointment of Mr. Emad Nazir Ahmed as Company Secretary PASSCO with effect from 02 July, 2014."
 - c. The Board appreciated on the efforts made by the Management regarding receivables from GOP/ different recipient agencies. However, the Board emphasized the need for early recovery against the huge Outstanding Receivables of PASSCO against the Government of Gilgit-Baltistan and AJ&K.
 - d. The Board of Directors directed that final decision from Director General, Lahore Development Authority (LDA) may be obtained regarding proposal for Safety System of Men, Building and Material. In case the matter is not resolved with LDA then alternate proposal be put up in the next Board Meeting.
 - e. The Minutes of the 115th BOD Meeting held on 14-03-2014 circulated to all the Members of the Directors were confirmed by the Board.
 - f. "Approve the Grant of Adhoc Relief Allowance – 2014 @ 10% of the basic pay, 5% increase in conveyance allowance Grade 1 to 7 and grant of one premature increment to employees in Grades 1 & 2 w.e.f 01.07.2014 to PASSCO employees subject to concurrence of Finance Division."
 - g. "Approve the increase in consolidated pay from Rs.10,000/- to Rs.12,000/- to the daily wages employees of PASSCO with effect from 01-07-2014 subject to the Notification issued by the Provincial / Federal Government."
 - h. "Approve the bonuses equal to Rs.53.50 Million payable to PASSCO employees on the forthcoming Eid ul Fitr and Eid ul Azha during the financial year ending on 31st March 2015 and allow it to be charged as expense during the year."

- j. "Approve the purchase of 215 x moisture meters according to Public Procurement & Regulatory Authority (PPRA) Rules on most economical rates amounting to Rs.7.00 Million approximately (Rupees Seven Million Only) and directed to ensure quality of moisture meters."
- k. "Approve to authorize MD PASSCO for issuance of Bank Guarantee in favour of PSO for adoption of PSO Fleet/ Corporate Card System on behalf of the Board."
- l. "Approve the borrowings as required under Clause 40 of the Articles of Association of the Corporation from different Financial Institutions"
- m. i). "Approve the audited accounts of PASSCO for the year ended 31st March 2014 with net profit after tax Rs. 6,303.566/- millions, together with the following specific items as required by the auditors with or without any changes, as may be directed by the Board, and authorized Managing Director, PASSCO and Mr. Mubashar Maqbool, Director, HBL to sign the audited accounts as required under law:-

(Rs.In Million)		
S.No.	Item	Amount
i.	Fixed capital expenditure	9.078
ii.	Liabilities written back	0.546

- ii). Accounting policy as referred to in note 2.2.1 and note 4.4 to the financial statements
- iii). Moisture gain-Wheat 10,036 M.Tons
- iv). Finances obtained from financial institutions
- v). Signing Representation Letter by Chief Executive and General Manager F&A.
- n. "Approve remuneration of Rs.25,000/- per attended meeting for the Chairman and each Director (excluding the incumbent M.D.) with immediate effect, i.e 116th BOD Meeting."
10. The meeting then ended with a vote of thanks to the Chair.

AGENDA POINTS DISCUSSED IN 116TH MEETING OF PASSCO'S BOARD OF DIRECTORS HELD ON 25TH JULY, 2014 IN CONFERENCE ROOM OF PASSCO, HEAD OFFICE, LAHORE

ITEM NO.	SUBJECT
<u>PRELIMINARY</u>	
	VOTE OF THANKS
1.	NOMINATION OF DIRECTOR
2.	APPOINTMENT OF MR. TARIQ MASUD CAPT (RETD) AS MANAGING DIRECTOR, PASSCO
3.	APPOINTMENT OF MR. EMAD NAZIR AHMED, GENERAL MANAGER(F&A) AS COMPANY SECRETARY PASSCO
<u>FOLLOW-UP ACTIONS – PRECEDING BOD MEETING</u>	
4.	PROGRESS – MINUTES & DECISIONS OF 115 TH BOD MEETING HELD ON 14 TH MARCH, 2014
5.	CONFIRMATION OF THE MINUTES – 115 TH BOD MEETING HELD ON 14 TH MARCH, 2014
<u>FINANCIAL MATTERS</u>	
6.	APPROVAL FOR GRANT OF INCREASE IN PAY AND ALLOWANCES TO PASSCO EMPLOYEES W.E.F. 01.07.2014 AS ANNOUNCED IN FEDERAL BUDGET
7.	INCREASE IN CONSOLIDATED PAY OF DAILY WAGES PASSCO EMPLOYEES
8.	TO APPROVE THE BONUS FOR THE YEAR 2014-2015
9.	PURCHASE OF MOISTURE METERS
10.	APPROVAL TO AUTHORIZE MD PASSCO FOR ISSUANCE OF BANK GUARANTEE IN FAVOUR OF PSO FOR ADOPTION OF PSO FLEET / CORPORATE CARD SYSTEM
11.	TO APPROVE THE COMMODITY OPERATION FINANCING AVAILED FROM DIFFERENT FINANCIAL INSTITUTIONS
12.	TO CONSIDER AND APPROVE THE INITIALED AUDITED ACCOUNTS OF PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION LTD, TOGETHER WITH THE AUDITOR'S REPORT THEREON FOR THE YEAR ENDED 31 ST MARCH, 2014